

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

October 1, 2007

**CALL TO PODIUM:**

Wally DeBord

**RESPONSIBLE STAFF:**

Jim Arnoult

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
<b>X</b>	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE:**

Resolution of the Mayor and City Council of Authorizing the City Manager to Enter into a Contract to Purchase Playground Equipment for the Water Park at Bohrer Park at Summit Hall Farm (\$51,790)

**SUPPORTING BACKGROUND:**

The existing playground equipment at the Water Park at Bohrer Park at Summit Hall Farm is approximately sixteen years old. This equipment needs to be replaced due to its age and to bring it into compliance with the current guidelines set forth by the Consumer Product Safety Commission and standards developed by the American Society for Testing and Materials.

A Request for Proposal was advertised on August 8, 2007. It asked each vendor to bid on a design using specific playground features and equipment selected by the City staff. The bid also includes the installation of a poured-in-place rubber safety surfacing under the playground equipment. Each vendor submitted a playground design using similar equipment specific to the manufacturer that they represent. Proposals were opened on August 29, 2007. The following three vendors responded:

Bosco Associates	\$65,068.00
Playworld Systems, Inc.	\$52,088.00
Taylor Sports and Recreation	\$51,790.00

Taylor Sports and Recreation was the lowest bidder for this project. Staff therefore recommends award to this company.

Funds are available in the Playground Equipment Replacement Fund.

**DESIRED OUTCOME:**

Vote on Resolution

# Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING  
TO EXPENDITURES FROM THE CITY BUDGET  
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: October 1, 2007

## **AUTHORIZING**

Purchase X Award Contract      Transfer Funds      Negotiate/  
Execute a Contract     

## **BID INFORMATION:**

Advertisement Date 8/08/07

Newspaper(s) Gaithersburg Gazette

Bids Opened/Tabulated (date) 8/29/07

## **DESCRIPTION OF ITEM(S):**

One Miracle Recreation, Series: Kids Choice Custom composite structure for 2 to 5 year old age group, one Miracle Recreation, Series: Kids Choice Custom composite structure for 5 to 12 year old age group, SpectraTurf Poured-in-Place, Model: Spectrapour, including installation of the surfacing.

## **CONTRACTED/PURCHASE FROM:**

Company Name Taylor Sports and Recreation

Street Address 188 Lee Street, P.O. Box 1706

City/State/Zip Martinsburg, WV 25402

**CONTRACT/PURCHASE AMOUNT:** \$51,790.00

Check One: In the Amount of X Not to Exceed     

**FUNDS TO BE EXPENDED FROM:** Operating Budget X Capital Improvements Budget     

Account Number: 310900 Reserve – Playground Equipment

(For Finance Department use only; not to be included in the Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS** Available      Not available     

\_\_\_\_\_  
Finance Dept. Date

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT TO  
PURCHASE PLAYGROUND EQUIPMENT FOR THE WATER PARK  
AT BOHRER PARK AT SUMMIT HALL FARM

WHEREAS, an invitation to bid was duly advertised in the August 8, 2007 issue of the *Gaithersburg Gazette*, and sealed bids were opened and tabulated on August 29, 2007; and

WHEREAS, the Mayor and Council have determined to award a contract to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract to purchase playground equipment for the Water Park at Bohrer Park at Summit Hall Farm to Taylor Sports and Recreation, 188 Lee Street, P.O. Box 1706, Martinsburg, West Virginia 25402, in the amount of Fifty-One Thousand Seven Hundred Ninety Dollars (\$51,790); said funds to be expended from the Operating Budget.

ADOPTED by the Mayor and City Council this 1st day of October 2007.

\_\_\_\_\_  
SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 1st day  
of October, 2007.

\_\_\_\_\_  
David B. Humpton, City Manager